

15 February 2022



Bacchus Marsh
Grammar

WOODLEA CAMPUS - PARENT/TEACHER INTERVIEWS
Tuesday 22 February & Thursday 24 February 2022

Dear **Parents/Guardians**,

Due to ongoing COVID restrictions, the Term 1 Parent/Teacher interviews will be conducted via the Video Communications App **ZOOM**. The interviews are scheduled on **Tuesday 22nd February and Thursday 24th February**. ZOOM Interviews will be of 10 minutes duration. If you or the class teacher believes a longer time session is required, then this will be organised directly by the classroom teacher.

During this interview, you will have the opportunity to discuss any matters relating to your child and any concerns as to the way they have settled into school this year. The teacher will give you similar feedback and will be able to provide you with observations related to their initial academic progress which may have been determined this early in the year.

Interviews with your child's class teachers are to be booked online via the myBMG – Parent Portal available from the school website, www.bmg.vic.edu.au. Parents have already been provided with log in details. If you have misplaced your log in details, you can either request notification online or by phoning the school office on 5366 4800.

Online bookings **will open on Wednesday 16 February 2022 at 9.00am**.

Once you have booked your appointment/s, your times are automatically confirmed.

Online bookings **will close the day prior on Monday 21 February at 9.00am**. Once a booking has been made it is confirmed unless contacted by relevant staff member or school administration.

Thank you for your cooperation.

Kind regards,

Danielle Copeman
Head of Woodlea

Sarah Hunter
Deputy Head of Woodlea